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**PARK RIDGE BOARD OF EDUCATION**

**PARK RIDGE, NEW JERSEY**

**REORGANIZATION MEETING**

**ACTION MEETING AGENDA**

**High School Little Theater/Virtual Option**

**<https://parkridge.webex.com/meet/ParkRidge>**

**Meeting Dial In number (Audio only) 551-233-7151**

**Meeting ID#312592182#**

**WEDNESDAY, JANUARY 6, 2021**

**8:00 P.M. Public**

**I. Call to Order**

The meeting was called to order by \_\_\_\_\_ at \_\_\_\_\_ p.m.

Roll Call

D. Bradler A. Wagner J. Pierotti N. Triano N. Agoos D. Clare L. Sum

Also Present:

Dr. Robert Gamper Robert Wright

Pledge of Allegiance was led by \_\_\_\_\_.

Reading of the "Open Public Meetings Act" by \_\_\_\_\_.

**OPEN PUBLIC MEETINGS ACT**

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, NJ, and on January 9, 2020 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on January 9, 2020 delivered to the Office of the Municipal Clerk of Park Ridge a meeting notice setting forth the time, date and location of this meeting.

Public participation may be limited to 3 minutes per person.

Natalie Agoos, Deborah B. Clare and Lauren Sum to be sworn in as Board Members with a term to expire in the year 2023.

**II. ORGANIZATION MEETING Superintendent's/Business Administrator's Report:**

**A. RESULTS OF THE ELECTION:**

CANDIDATES – 3 Members for 3 years:

	<u>Mail-In</u>	<u>Absentee</u>	<u>Provisional</u>	<u>Total</u>
Natalie Jowett Agoos	3515	0	96	3611
Lauren Sum	318	0	0	318
Deborah B. Clare	283	0	0	283

**NOMINATIONS AND ELECTION OF A PRESIDENT**

\_\_\_\_\_ moved the nomination of \_\_\_\_\_ for President.

\_\_\_\_\_ seconded the motion.

Roll call for election of \_\_\_\_\_ as President:

M: S:  
DB AW JP NT NA DC LS

**B. NOMINATIONS AND ELECTION OF A VICE-PRESIDENT**

\_\_\_\_\_ moved the nomination of \_\_\_\_\_ for Vice-President.

\_\_\_\_\_ seconded the motion.

Roll call for election of \_\_\_\_\_ as Vice-President:

M: S:  
DB AW JP NT NA DC LS

- C. PUBLIC PARTICIPATION – LIMITED TO AGENDA ITEMS  
Public participation may be limited to 3 minutes per person.

Non-Consent Agenda:

Withdrawn:

Consent Agenda:

Moved:

Action Taken:

M: S:  
DB AW JP NT NA DC LS

1. **PAYMENT OF VOUCHERS**  
Authorize the payment of vouchers that are due and payable each month prior to the regular meeting of the Board, including payroll, health benefits, debt service, social securities, and investments.
2. **APPROVAL OF VOUCHERS**  
Designate the Board Members on a rotating basis to review vouchers contained on the monthly List of Bills.
3. **CHART OF ACCOUNTS**  
Approval of the continuation of the Uniform Minimum Chart of Accounts in accordance with State statutes.
4. **LEGAL NEWSPAPERS**  
The Ridgewood News and The Record are appointed as the legal newspapers for advertisements. The Record is designated for legal notices; The Ridgewood News is being recommended in order to provide flexibility for emergencies.
5. **FACSIMILE SIGNATURE**  
The Park Ridge Board of Education approves the use of facsimile signatures of the Board President for the Operating Account.
6. **TIME AND PLACE OF REGULAR MONTHLY MEETING** – Pursuant to Board Policy #0154.

The Regular Monthly Meetings of the Park Ridge Board of Education will generally be held on the third Monday of each month at 7:00 p.m. in the Little Theater of the Park Ridge High School, except as indicated.

The dates for the regular monthly meetings are as follows:

January 25, 2021	August 30, 2021
February 22, 2021	September 20, 2021
March 22, 2021	October 18, 2021
April 26, 2021	November 22, 2021
May 24, 2021	December 20, 2021
June 14, 2021	

January 5, 2022 Reorganization Meeting

Other meetings will be designated as Special Meetings and advertised as needed.

7. **DEPOSITORIES AND SIGNATURES JANUARY 1, 2021 THROUGH THE NEXT REORGANIZATION MEETING:**

N.J.S.A. 17:9-9; 18a:17-34 and 18A:19-1  
Bank – Lakeland Bank

- A. AGENCY ACCOUNT #627408117  
SBA/BS, Robert Wright  
and  
Superintendent, Dr. Robert Gamper  
or  
Assistant to SBA/BS, Grace Biancorosso
- B. PAYROLL ACCOUNT #627408125  
Superintendent, Dr. Robert Gamper
- C. UNEMPLOYMENT COMPENSATION ACCOUNT #627408141  
SBA/BS, Robert Wright  
and  
Superintendent, Dr. Robert Gamper  
or  
Assistant to SBA/BS, Grace Biancorosso
- D. OPERATING ACCOUNT #627408109  
President or V.P.  
and  
SBA/BS, Robert Wright  
and  
Superintendent, Dr. Robert Gamper  
or  
Assistant to SBA/BS, Grace Biancorosso
- E. MERCHANT SERVICES DEPOSIT ACCOUNT #627408222
- F. ATHLETIC ACCOUNT #627408168  
SBA/BS, Robert Wright  
and/or  
Superintendent, Dr. Robert Gamper  
and/or  
Assistant to SBA/BS, Grace Biancorosso

- G. EXTRA CURRICULAR ACCOUNT #627408176  
SBA/BS, Robert Wright  
and/or  
Superintendent, Dr. Robert Gamper  
and/or  
Assistant to SBA/BS, Grace Biancorosso
  
- H. PARK RIDGE BOARD OF EDUCATION ERNA FOLKENS TRUST  
Account #627408184  
SBA/BS, Robert Wright  
or  
Superintendent, Dr. Robert Gamper  
or  
Assistant to SBA/BS, Grace Biancorosso  
or  
Assistant Business Administrator, Krista Kersting
  
- I. PARK RIDGE BOARD OF EDUCATION VARSITY CLUB, A/C #627408192  
SBA/BS, Robert Wright  
or  
Superintendent, Dr. Robert Gamper  
and  
Assistant to SBA/BS, Grace Biancorosso
  
- J. ROLAND C. QUACKENBUSH SCHOLARSHIP FUND, A/C #627408206
  
- K. BEER FAMILY SCHOLARSHIP FUND, A/C #627408214
  
- L. JOHANNA MULHALL SCHOLARSHIP ACCOUNT, Managed by State of New  
Jersey Cash Management Fund A/C #117-51578-171
  
- M. ANDREW AND MARIE JOHNSON PRIZE, Managed by son, Edward Johnson  
through Vanguard Wellington  
A/C #0021/09910849226

8. **DEPOSITORIES AND INVESTMENTS**

Pursuant to Title 17:12b-241, the Park Ridge Board of Education to authorize Robert Wright, School Business Administrator/Board Secretary and/or Krista Kersting, Assistant Business Administrator, to invest school funds and order wire transfers, if necessary to complete the transaction, in one or more accounts in any insured bank, whose principal office is located in New Jersey in any amount up to, but not exceeding, the amounts for which such accounts are insured.

9. **PETTY CASH FUND**  
Approval of the petty cash fund, as per Policy 6620.
10. **FLEXIBLE SPENDING PLAN**  
Approval of the continuation of the district's flexible spending plan with Aflac.
11. **403(b) AND 457 DEFERRED COMPENSATION PLANS**  
Approval of the continuation of the district's 403(b) and 457 deferred compensation plans and waiver of coverage incentive plan.
12. **ORGANIZATIONAL CHART**  
Approval of Organizational Chart, as listed under Policy 1110.
13. **SECTION 125/CAFETERIA PLAN**  
The Park Ridge Board of Education to authorize the Premium Conversion Plan, the "Plan," effective January 1, 2019 to allow eligible employees to elect to reduce their cash compensation in consideration of their receipt of certain employee and dependent health care coverage under the employer sponsored health plans. This Plan is intended to qualify as a "cafeteria plan" within the meaning of Section 125 of the Internal Revenue Code.
14. **RE-ADOPTION OF BOARD POLICIES**  
The Park Ridge Board of Education to re-adopt Board Policies and Regulations on file and shall remain in effect until the next organizational meeting unless otherwise amended.
15. **JOB DESCRIPTIONS**  
The Park Ridge Board of Education to re-approve job descriptions, which are on file in the Superintendent's office.
16. **DISTRICT MISSION STATEMENT**  
The Park Ridge Board of Education to approve the District Mission Statement.
17. **CUSTODIAN OF RECORDS**  
The Park Ridge Board of Education to approve Robert Wright as Custodian of Records.
18. **QUALIFIED PURCHASING AGENT**  
The Park Ridge Board of Education to approve Robert Wright as the district's Qualified Purchasing Agent.



19. **INTEGRATED PEST MANAGEMENT COORDINATOR (IPM)**  
The Park Ridge Board of Education to approve Thomas Lepore as the IPM.
20. **AFFIRMATIVE ACTION OFFICER**  
The Park Ridge Board of Education to approve Troy Lederman as Public Agency Compliance (Affirmative Action) Officer of the Park Ridge School District.
21. **PUBLIC COMPLIANCE OFFICER**  
The Park Ridge Board of Education to approve Robert Wright as the district Public Agency Compliance Officer (P.A.C.O.).
22. **504 COMPLIANCE OFFICER**  
The Park Ridge Board of Education to approve Lisa Bernardo as the district 504 Compliance Officer.
23. **HIB COORDINATOR AND COMMITTEE/SPECIALISTS**  
The Park Ridge Board of Education to approve the following for the Park Ridge School District:
  - Lisa Bernardo as HIB Coordinator
  - Specialists
    - Wendy Rudis East Brook
    - Tamar Keller-Moczarski West Ridge
    - Andrew Yeager High School
24. **AHERA**  
The Park Ridge Board of Education to approve Robert Wright as the AHERA Coordinator.
25. **FEES FOR COPIES**  
Approval of continuation of fees for copies of public documents as follows:
  - .75 per page for first ten pages
  - .50 per page for next 11-20 pages
  - .25 per page for over 20 pages
26. **BID AUTHORIZATION**  
The Park Ridge Board of Education to authorize the Board Secretary/Business Administrator to advertise for bids in accordance with the provisions of Title 18A:18A 'Public School Contracts Law' in The Record or The Ridgewood News whenever appropriate for the period through the next Organizational Meeting. Such bids for goods and/or services are to be in accordance with prepared bid specifications and to be opened at the office of the Board Secretary/Business Administrator not less than 10 days subsequent to advertising.

27. **SAFETY AND HEALTH**

The Park Ridge Board of Education to approve Robert Wright as the district's Safety and Health Coordinator.

28. **SUBSTANCE AWARENESS**

The Park Ridge Board of Education to approve Andrew Yeager as the Substance Awareness Coordinator.

29. **RIGHT-TO-KNOW**

The Park Ridge Board of Education to approve Robert Wright as the Right-To-Know Coordinator.

30. **CODE OF ETHICS**

The Park Ridge Board of Education to discuss and approve the Code of Ethics. Each board member has to acknowledge and sign the receipt.

31. **REGION II MEMBERSHIP**

Resolved that the School District of Park Ridge to affirm their membership in the Pascack Valley Council for Special Education (Region II) for the 2020/21 school year and commits their full support and financial participation in the Council.

32. **APPROVAL OF COMMITTEES BY THE BOARD**

A. Ad Hoc Committees

- 1) Finance Committee
- 2) Buildings & Grounds Committee
- 3) Education Committee
- 4) Technology Committee
- 5) Negotiations Committee
- 6) Personnel Committee
- 7) Security Committee

B. Delegates to:

- 1) New Jersey School Boards Association
- 2) Bergen County School Boards Association

33. **SCHOOL BOOSTER CLUBS**

The Park Ridge Board of Education recognizes the following school Booster Clubs:

S.P.A. - Supporters of the Performing Arts  
Park Ridge HS Band

Park Ridge Athletic Booster Clubs:

- Cheerleader
- Football
- Boys and Girls Soccer
- Volleyball
- Wrestling
- Baseball
- Basketball
- Softball
- Track
- Boys and Girls Lacrosse
- Operation Graduation (OpGrad)

34. **ELECTRONIC FUNDS TRANSFER**

The Park Ridge Board of Education approves Robert Wright or Krista Kersting to initiate ACH payments for the district.

**III. PUBLIC PARTICIPATION**

**IV. DISCUSSION**

- A. Appointment of Committees

<b>FINANCE RESOLUTION</b>
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F1. The Park Ridge Board of Education approves the appointment of Parette Somjen Architects LLC., to provide architectural services to the District for the period of January 1, 2021 through December 31, 2021.

M: S:  
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F2. The Park Ridge Board of Education approves the appointment of the following legal firms, per Board Policy 0153, for the period of January 1, 2021 through December 31, 2021:

- Cleary, Giacobbe, Alfieri, Jacobs, L.L.C. - School Attorney
- Schenck Price Smith & King, LLP - Counsel for Special Services
- Wilentz Goldman & Spitzer - Bond Counsel

M: S:  
DB AW JP NT NA DC LS

**V. ADJOURNMENT**

M: S:  
DB AW JP NT NA DC LS

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Robert Wright  
Board Administrator/ Board Secretary