



PARK RIDGE BOARD OF EDUCATION

MONTHLY MEETING AGENDA

December 14, 2020

High School Little Theater/ Virtual Option

<https://parkridge.webex.com/meet/ParkRidge>

7:00 P.M. Public

7:05 P.M. Private

8:00 P.M. Public

I. Roll Call

N. Triano D. Bradler B. von Bradsky R. Sileo A. Wagner J. Pierotti F. Church

Also Present:

R. Gamper R. Wright D. Lopez

II. Pledge of Allegiance

III. Open Public Meetings Statement

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on November 24, 2020 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on November 24, 2020 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805 and on November 24, 2020 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

IV. Adjournment to Private Session

Private Closed Session was read by _____.

The Park Ridge Board of Education will adjourn into private session to discuss item(s) which fall within specific exceptions contained in N.J.S.A. 10:4-12b.

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified (RICED) in accordance with Policy #0162, Notice of Board Meetings by the Board Secretary/Business Administrator).

Motion, second and vote to enter into private session at _____.

M: S:
NT DB BVB RS AW JP FC

Private Session Agenda

The Regular Session of the Board of Education was recalled at _____.

M: S:
NT DB BVB RS AW JP FC

V. Minutes for Approval

Private Session Meeting	November 16, 2020	For Board Approval
Monthly Meeting	November 16, 2020	For Board Approval

M: S:
NT DB BVB RS AW JP FC

VI. Special Presentations to the Board

- A. Outgoing Board of Education Members – Mr. Bradler, BOE Vice President
 - Frank Church 2001-2020
 - Robert Sileo 2008-2020
 - Barbara von Bradsky 2001-2020

- B. National Merit Scholarship Program Commended Student – Mr. Lederman
 - Megan Kennedy, Tyler Sum – Commended Students
 - Michael Kuron – Semifinalist

- C. ACCESS for Ells Assessment Presentation – Ms. Bernardo

VII. Hearing of Citizens

Agenda Items Only

Hearing of Citizens will be restricted to three minutes per person for a total of fifteen minutes for questions and/or comments on agenda items only.

VIII. Student Representative’s Report

IX. President’s Report

X. Superintendent’s Report

 **HIB Update**

XI. BOE Committee Reports

XII. Supplemental Agenda

Supplemental resolutions, if any, will be available the night of the meeting.

XIII. Consent Agenda

M: S:
NT DB BVB RS AW JP FC

XIV. Hearing of Citizens

XV. Board Comments - New/Unfinished Business

XVI. Adjournment

M: S:
NT DB BVB RS AW JP FC

Robert Wright
Business Administrator/Board Secretary

RESOLUTIONS FOR CONSENT AGENDA (XIII)

EDUCATION RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

E1. The Park Ridge Board of Education accepts the suspension, truancy and HIB reports from the Superintendent for the month of November with no suspensions and no trancies reported.

M: S:
NT DB BVB RS AW JP FC

E2. The Park Ridge Board of Education approves the following course title changes to meet the NCAA requirements for students considering playing Division I Athletics:

<u>COURSE #</u>	<u>COURSE</u>	<u>COURSE # CHANGE</u>	<u>Title Change</u>
3218	Fundamentals of Biology	FS01	Biology
9236	Fundamentals of Environmental Science	FS03	Environmental Science
9291	Fundamentals of English 9	FE01	English 9
9292	Fundamentals of English 10	FE02	English 10
9293	Fundamentals of English 11	FE03	English 11
9294	Fundamentals of English 12	FE04	English 12
9305	Fundamentals of World Cultures	FH01	World Cultures
9306	Fundamentals of US History 1	FH02	US History I
9307	Fundamentals of US History 2	FH03	US History II
9145	Fundamentals of Spanish 1	FW01	Spanish I
9146	Fundamentals of Spanish 2	FW02	Spanish II

M: S:
NT DB BVB RS AW JP FC

E3. The Park Ridge Board of Education approves the student fees for the evening SAT Prep Math and English courses:

\$450 Math & English (both sessions) – includes cost of books and instruction

The 100% Virtual program will run weekly from 3:00 p.m. to 6:00 p.m., beginning January 26, 2021 and ending on March 9, 2021.

M: S:
NT DB BVB RS AW JP FC

FINANCE RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

F1. Certification Resolution: The Park Ridge Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), certifies that the Board Secretary's November 2020 monthly financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, has not been over expended in violation of N.J.A.C. 6:20 – 2.13(b), and based on the advice of the district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. The Park Ridge Board of Education also certifies that the financial records are in compliance with Park Ridge Policy numbers 0171, 1320, 4413 and 6510. ***“F1”***

M: S:
NT DB BVB RS AW JP FC

F2. The Park Ridge Board of Education accepts the Cafeteria Report for the month of October 2020. ***“F2”***

M: S:
NT DB BVB RS AW JP FC

F3. The Park Ridge Board of Education approves the Check Journal (List of Bills) containing Check #44772 - 44898 in the amount of \$1,868,702.63, and EFTs using ACH technology #L48740 – L48743 in the total amount of \$24,908.14. ***“F3”***

M: S:
NT DB BVB RS AW JP FC

F4. The Park Ridge Board of Education approves the payment of Athletic Vouchers #12064 - #12123 in the total amount of \$6,295.00. ***“F4”***

NT DB BVB RS AW JP FC

F5. The Park Ridge Board of Education approves the Varsity Athletic Club Vouchers #1053 - #1054 in the total amount of \$519.94. ***“F5”***

M: S:
NT DB BVB RS AW JP FC

F6. The Park Ridge Board of Education approves the November 2020 “Report of the Secretary” and the “Report of the Treasurer” to the Board of Education. ***“F6”***

M: S:
NT DB BVB RS AW JP FC

F7. The Park Ridge Board of Education approves the following 2020/21 General Fund Transfers for the month of November 2020 in the amount indicated per Appendix A. **"F7"**

M: S:
 NT DB BVB RS AW JP FC

F8. The Park Ridge Board of Education approves the purchase of technical support and equipment, and maintenance, repair and operational supplies through State Contract/Cooperative pricing. Listed below are expenses anticipated to exceed the threshold (cumulatively):

<u>ITEMS PURCHASED FROM</u>	<u>AMOUNT</u>
BioShine	\$81,442.38
CDW-G	\$99,250.83

M: S:
 NT DB BVB RS AW JP FC

F9. The Park Ridge Board of Education approves the cancellation of outstanding checks, as per attached listing, from the Operating, Athletic, Extracurricular and Net Payroll Accounts. **"F9"**

M: S:
 NT DB BVB RS AW JP FC

F10. The Park Ridge Board of Education approves the ACH Origination Agreement with Lakeland Bank.

M: S:
 NT DB BVB RS AW JP FC

F11. The Park Ridge Board of Education accepts the following Grant award from Bergen County:

<u>GRANT</u>	<u>AMOUNT</u>
Bergen County CARES	\$25,000.00

M: S:
 NT DB BVB RS AW JP FC

BUILDING AND GROUNDS RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

BG1. The Park Ridge Board of Education approves the following resolution for submission of the Comprehensive Maintenance Plan, which is on file in the Business Office:

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Park Ridge Board of Education are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Park Ridge Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Park Ridge Board of Education in compliance with Department of Education requirements.

M: S:
NT DB BVB RS AW JP FC

BG2. The Park Ridge Board of Education approves the following payments to Parette Somjen Architects for the following projects: **“BG2”**

<u>PROJECT NO.</u>	<u>PROJECT NAME</u>	<u>AMOUNT</u>
8103	EB Temporary Classroom Bldgs.	\$17.10
8363	High School Room 106 Renovations	\$17.02
8419	High School Restroom Renovations	\$98.88

M: S:
NT DB BVB RS AW JP FC

BG3. The Park Ridge Board of Education approves Final payment #3 to GL Group Inc., for work on the HS Art Room 106 Renovation in the amount of \$21,617.50. **“BG3”**

M: S:
NT DB BVB RS AW JP FC

BG4. The Park Ridge Board of Education approves Final payment #3 to Alimi Builders Inc., for work on the site improvements at East Brook Elementary in the amount of \$11,312.00. **"BG4"**

M: S:
NT DB BVB RS AW JP FC

BG5. The Park Ridge Board of Education approves Change Order #3 to Northeastern Interior Services, LLC for General Construction, for a credit of \$42,904.93. **"BG5"**

M: S:
NT DB BVB RS AW JP FC

BG6. The Park Ridge Board of Education approves the payment to Eastern Data Comm, for installation of phones and upgrades at the High School and Elementary schools in the amount of \$137,922.95. **"BG6"**

M: S:
NT DB BVB RS AW JP FC

BG7. The Park Ridge Board of Education approves partial payment to Eastern Data Comm, for installation of LENS System at all schools in the amount of \$160,000.00. **"BG7"**

M: S:
NT DB BVB RS AW JP FC

POLICY RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

PO1. The Park Ridge Board of Education reviews the following Policies and Regulations for first reading on December 14, 2020, and with second reading and approval on January 25, 2021: ***“PO1”***

Policy 1620	Administrative Employment Contracts
Policy 1648.02	Remote Learning Options for Families
Policy 1648.03	Restart and Recovery Plan – Full-time Remote Instruction
Policy 2431	Athletic Competition
Regulation 2431.1	Emergency Procedures for Sports and Other Athletic Activity
Policy 2451	Adult High School
Policy 2464	Gifted and Talented Students
Policy 5200	Attendance
Regulation 5200	Attendance
Policy 5330.05	Seizure Action Plan
Regulation 5330.05	Seizure Action Plan
Policy 6440	Cooperative Purchasing
Policy 6470.01	Electronic Funds Transfer and Claimant Certification
Regulation 6470.01	Electronic Funds Transfer and Claimant Certification
Policy 7440	School District Security
Regulation 7440	School District Security
Policy 7450	Property Inventory
Policy 7510	Use of School Facilities
Policy 8420	Emergency and Crisis Situations
Policy 8561	Procurement Procedures for School nutrition Programs

PERSONNEL RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

P1. The Park Ridge Board of Education approves the appointment of the following substitutes for the 2020/21 school year:

Teacher

Brian O'Connor*

Neeve Twomey*

M: S:
NT DB BVB RS AW JP FC

P2. The Park Ridge Board of Education approves/acknowledges the appointments of the following, as indicated in the areas listed, for the amounts cited (if applicable), for the 2020/21 school year:

SCHEDULE "E" APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Samuel Lebreault	Robotics Club Advisor HS	\$2,200.00
Samuel Lebreault	Robotics Club Advisor MS	\$2,200.00
William Allen	Volunteer Girls' Basketball Coach	NA

APPOINTMENTS

<u>NAME</u>	<u>POSITION/SERVICE</u>	<u>DATES</u>	<u>AMOUNT NOT TO EXCEED</u>
Sharon Smith-Raska	SAT Prep Course (English)	1/26/2021 -3/9/2021	\$5,000.00
Muhammad Awais	SAT Prep Course (Math)	1/26/2021 -3/9/2021	\$5,000.00

M: S:
NT DB BVB RS AW JP FC

P3. The Park Ridge Board of Education approves the reimbursement of anticipated conference/ seminar expenses for the following staff members for the 2020/21 school year:

<u>NAME</u>	<u>REASON/LOCATION FOR CONFERENCE/SEMINAR</u>	<u>DATE</u>	<u>AMOUNT NOT TO EXCEED</u>
None			

M: S:
NT DB BVB RS AW JP FC

P4. The Park Ridge Board of Education approves additional hours for the following staff members for the 2020/21 school year:

Staff Member	Hourly Rate	Total Hours	Total Amount	Assignment
Lauren Conrad	\$52.25	9	\$470.25	Speech-Language Evaluation Student 2010(a)-070

M: S:
 NT DB BVB RS AW JP FC

P5. The Park Ridge Board of Education approves a Leave-of-Absence for Lesley Riley (West Ridge Teacher) as follows:

- A Disability Leave-of-Absence from January 27, 2021 through April 7, 2021, with pay and with eligibility of benefits.
- A State Family Leave-of-Absence effective April 8, 2021 through September 3, 2021, without pay and with eligibility of benefits.
- A Family Leave-of-Absence effective September 6, 2021 to June 30, 2022, without pay and without benefits.

The dates listed above are based on current attendance and are subject to change.

M: S:
 NT DB BVB RS AW JP FC

P6. The Park Ridge Board of Education accepts the resignation of Derrick Hancock, Custodian at Park Ridge High School, effective November 30, 2020.

M: S:
 NT DB BVB RS AW JP FC

P7. The Park Ridge Board of Education approves the appointment of Thomas Hugh Cleary as substitute computer technician, effective December 1, 2020 through June 30, 2021, at a per diem rate of \$200.00 per day.

M: S:
 NT DB BVB RS AW JP FC

P8. The Park Ridge Board of Education approves the following staff members for additional stipends for teaching a 6th period, effective January 1, 2021 through June 23, 2021 or sooner:

<u>STAFF MEMBER</u>	<u>ASSIGNMENT</u>	<u>STIPEND</u>
Dana Caine	Period 1/2 Geometry CP	\$11,905.71
Sarah Kate Maskin	Period 3/4 fundamentals of Pre-Algebra	\$8,390.37
Ariel Goldberg	Period 9/10 Geometry CP	\$9,154.10
Carla Palacios	Period 12/13 Cycle 8	\$10,028.26

M: S:
 NT DB BVB RS AW JP FC

P9. The Park Ridge Board of Education approves the appointment of Ledion Bullari as a Custodian, Step 2, effective January 1, 2021, or sooner, at an annual salary of \$42,532, pro-rated to his start date.

M: S:
 NT DB BVB RS AW JP FC

P10. The Park Ridge Board of Education approves a Leave-of-Absence for Alexis Potkulski (East Brook Teacher) as follows:

- A Disability Leave-of-Absence from March 22, 2021 through May 7, 2021, with pay and with benefits.
- A State Family Leave-of-Absence effective May 10, 2021 through June 30, 2021, without pay and with benefits.

The dates listed above are based on current attendance and are subject to change.

M: S:
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