



PARK RIDGE BOARD OF EDUCATION

MONTHLY MEETING AGENDA

March 18, 2019

High School Little Theater

7:00 P.M. Public
7:05 P.M. Private
8:00 P.M. Public

I. Roll Call

F. Church P. Montalbano B. von Bradsky R. Sileo D. Bradler A. Wagner J. Bruno

Also Present:

R. Gamper R. Wright J. Lim

II. Pledge of Allegiance

III. Open Public Meetings Statement

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on January 11, 2019 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey, and on January 11, 2019 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and

The Ridgewood News, 41 Oak Street, Ridgewood, NJ 07450-3805, and on January 11, 2019 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

IV. Adjournment to Private Session

Private Closed Session was read by _____.

The Park Ridge Board of Education will adjourn into private session to discuss item(s), which fall within specific exceptions contained in N.J.S.A. 10:4-12b.

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified (RICED – in accordance with Policy #0162, Notice of Board Meetings by the Board Secretary/Business Administrator).

Motion, second and vote to enter into private session at _____.

M: S:
FC PM BVB RS DB AW JB

Private Session Agenda

The Regular Session of the Board of Education was recalled at _____.

M: S:
FC PM BVB RS DB AW JB

V. Minutes for Approval

Monthly Meeting	February 25, 2019	For Board Approval
Private Session Meeting	February 25, 2019	For Board Approval

M: S:
FC PM BVB RS DB AW JB

VI. Special Presentations to the Board

A. Auditor’s Report – Jeffrey Bliss of Lerch, Vinci & Higgins, LLP

VII. Hearing of Citizens

Agenda Items Only

Hearing of Citizens will be restricted to three minutes per person for a total of fifteen minutes for questions and/or comments on agenda items only.

VIII. Student Representative's Report

IX. President's Report

X. Superintendent's Report

 **HIB Update**

XI. BOE Committee Reports

XII. Supplemental Agenda

Supplemental resolutions, if any, will be available the night of the meeting.

XIII. Consent Agenda

M: S:
FC PM BVB RS DB AW JB

XIV. Hearing of Citizens

XV. Board Comments - New/Unfinished Business

XVI. Adjournment

M: S:
FC PM BVB RS DB AW JB

Robert Wright
Business Administrator/Board Secretary

RESOLUTIONS FOR CONSENT AGENDA (XIII)

EDUCATION RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

E1. The Park Ridge Board of Education accepts the suspension, truancy and HIB reports from the Superintendent for the month of February with three (3) out of school suspensions, and no truanancies to report.

M: S:
FC PM BVB RS DB AW JB

E2. The Park Ridge Board of Education approves the appointment of the following outside agency and/or consultants for services for the 2018/19 school year:

<u>NAME</u>	<u>SERVICE</u>	<u>TIME/RATE</u>	<u>AMOUNT NOT TO EXCEED</u>
Mindy Natelli	Literacy Consultant for Basic Skills	\$1,500/Day	\$4,000.00 (2018/19 Title I Funds)

M: S:
FC PM BVB RS DB AW JB

E3. The Park Ridge Board of Education approves a Summer Remedial Algebra I class for students who do not pass the NJSLA (PARCC) exam, as follows:

Week 1:	7/01/19 - 7/05/19	Mon., Tues, Wed., Fri.
Week 2:	7/08/19 – 7/11/19	Mon. through Thurs.
Week 3:	7/15/19 – 7/18/19	Mon. through Thurs.
Week 4:	7/22/19 – 7/25/19	Mon. through Thurs.
Week 5:	7/29/19 – 7/31/19	Mon. through Wed.

The course will consist of 5 weeks of instruction, three hours per day (hours TBD), a 10-minute break, for a total of 60 instruction hours.

M: S:
FC PM BVB RS DB AW JB

E4. The Park Ridge Board of Education approves the following new rates for the consultant/provider previously approved on the Child Study Team Consultant List:

<u>CONSULTANT/PROVIDER</u>	<u>SERVICE</u>	<u>NEW HOURLY RATE</u>
Joy Hollander-Fink, M.A. CCC-SLP	Speech & Language Therapy at Therapist's office – 30 minute session (no travel)	\$95.00
Joy Hollander-Fink, M.A. CCC-SLP	Oral-Motor Therapy at Therapist's Office- 45 minute session (no travel)	\$145.00
Joy Hollander-Fink, M.A. CCC-SLP	Oral Motor Therapy at PR District – 40 minute session	\$135.00
Joy Hollander-Fink, M.A. CCC-SLP	Travel to PR District for all Therapy Sessions – Round Trip	\$50.00

M: S:
 FC PM BVB RS DB AW JB

E5. The Park Ridge Board of Education approves the tuition for the following students for the 2018/19 school year:

<u>STUDENT</u>	<u>PLACEMENT</u>	<u>DATES</u>	<u>AMOUNT NOT TO EXCEED</u>
2915-050	Community School Inc., Teaneck, NJ	2/27/19 -6/30/19	\$20,773.50
2019-050	BCSS Suspension Alternative Program, Hackensack, NJ	Maximum 10 days	TBD

M: S:
 FC PM BVB RS DB AW JB

FINANCE RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

F1. Certification Resolution: The Park Ridge Board of Education, pursuant to N.J.A.C. 6:20-2.13 (e), certifies that the Board Secretary's February 2019 monthly financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, has not been over expended in violation of N.J.A.C. 620 – 2.13(b), and based on the advice of the district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. The Park Ridge Board of Education also certifies that the financial records are in compliance with Park Ridge Policy numbers 0171, 1320, 4413 and 6510. **"F1"**

M: S:
FC PM BVB RS DB AW JB

F2. The Park Ridge Board of Education accepts the Cafeteria Report for the month of January 2019. **"F2"**

M: S:
FC PM BVB RS DB AW JB

F3. The Park Ridge Board of Education approves the Check Journal (List of Bills) containing Check #41401-41522 in the total amount of \$2,655,758.82. **"F3"**

M: S:
FC PM BVB RS DB AW JB

F4. The Park Ridge Board of Education approves the payment of Athletic Vouchers #11369 - #11422 in the total amount of \$7,932.00. **"F4"**

M: S:
FC PM BVB RS DB AW JB

F5. The Park Ridge Board of Education approves the Varsity Athletic Club Voucher #1016 in the total amount of \$327.75. **"F5"**

M: S:
FC PM BVB RS DB AW JB

F6. The Park Ridge Board of Education approves the Unemployment Compensation Voucher #__N/A__ in the total amount of \$__N/A__.

M: S:
FC PM BVB RS DB AW JB

F7. The Park Ridge Board of Education approves the February 2019 “Report of the Secretary” and the “Report of the Treasurer” to the Board of Education. **“F7”**

M: S:
 FC PM BVB RS DB AW JB

F8. The Park Ridge Board of Education approves the following 2018/2019 General Fund Transfers for the month of February 2019 in the amount indicated per Appendix A. **“F8”**

M: S:
 FC PM BVB RS DB AW JB

F9. The Park Ridge Board of Education approves the purchase of technical support and equipment, and maintenance, repair and operational supplies through State Contract/Cooperative pricing. Listed below are expenses anticipated to exceed the threshold (cumulatively):

<u>ITEMS PURCHASED FROM</u>	<u>AMOUNT</u>
American Paper	\$52,392.66

M: S:
 FC PM BVB RS DB AW JB

F10. The Park Ridge Board of Education approves the Cooperative Skilled Trades, Compliance Services and Ancillary Bids package, as bid by Educational Data Services Inc., for the period 4/1/19 to 3/31/20, in the amount of \$2,000.00.

M: S:
 FC PM BVB RS DB AW JB

F11. The Park Ridge Board of Education approves the following tuition rates for the 7-Week (July 1 thru August 16, 2019) EXTRAS Summer Program and the 4-week (July 1 through July 26, 2019) Hoot Camp:

- Family Registration Fee \$ 35.00
- Full Program \$1,200.00
- Full Program – AM \$ 600.00
- Full Program – PM \$ 600.00
- One Week - AM/PM \$ 210.00
- One Week – AM or PM \$ 125.00
- One Week – One Hour (Hoot Camp add-on) \$ 25.00
- Hoot Camp (7/1 – 7/26) \$ 425.00

M: S:
 FC PM BVB RS DB AW JB

F12. The Park Ridge Board of Education approves the 2019/2020 Agreement for “Continuing Disclosure Agent Services and Appointment as Independent Registered Municipal Advisor” between the Park Ridge School District and Phoenix Advisors, LLC. **“F12”**

M: S:
FC PM BVB RS DB AW JB

F13. The Park Ridge Board of Education approves the following revised budget:

RESOLUTION TO APPROVE THE PRELIMINARY 2019/20 SCHOOL YEAR BUDGET

BE IT RESOLVED, that the Park Ridge Board of Education, County of Bergen, approves the preliminary 2019/20 school year budget as follows:

Current General Expense (Funds 11)	\$31,325,763
Capital Outlay (Fund 12)	\$ 1,329,901
TOTAL GENERAL FUND	\$32,655,664
Special Revenue (Fund 20)	\$ 489,452
TOTAL EXPENDITURES/APPROPRIATIONS	\$33,145,116
and	

BE IT FURTHER RESOLVED, that the GENERAL FUND tax levy \$29,606,046 is approved to support Current General Expense and \$718,422 to support Debt Service, for the 2019/20 school year budget.

M: S:
FC PM BVB RS DB AW JB

F14. The Park Ridge Board of Education approves the following resolution:

WHEREAS it is required under State Law to participate in SEMI when the number of students identified is 40 or more, and

WHEREAS the number identified for Park Ridge is 54;

NOW, THEREFORE BE IT RESOLVED that the Park Ridge Board of Education will participate in the SEMI program in the 2019/20 fiscal year.

M: S:
FC PM BVB RS DB AW JB

F15. The Park Ridge Board of Education Accepts the 2017/2018 Report of Audit as presented by the accounting firm of Lerch, Vinci & Higgins, LLP, with a copy of the audit synopsis to be forwarded to the New Jersey Department of Education, Bergen County office, as per State regulations.

M: S:
FC PM BVB RS DB AW JB

F16. The Park Ridge Board of Education Accepts the Corrective Action plan for the 2017/18 Audit as attached.
"F16"

M: S:
FC PM BVB RS DB AW JB

F17. The Park Ridge Board of Educational approves the transfer of Extraordinary Aid funds from 2017/18 from the District's Unreserved Balance to the 2018/19 budget in the amount of \$122,101.

M: S:
FC PM BVB RS DB AW JB

F18. The Park Ridge Board of Educational appropriates the 2017/18 Extraordinary Aid funds in the 2018/19 budget to the following line items:

11-000-222-100-050-06-00 \$122,101

M: S:
FC PM BVB RS DB AW JB

F19. The Park Ridge Board of Education approves the revised staff member, to be charged to the 2018/19 ESSA Grant as follows:

<u>STAFF MEMBER</u>	<u>POSITION</u>	<u>ESSA CONSOLIDATED TITLE</u>	<u>AMOUNT NOT TO EXCEED</u>
Nancy Alvarado-Martinez	EB Paraprofessional	Title III	\$4,304.00

M: S:
FC PM BVB RS DB AW JB

F20. The Park Ridge Board of Education approves the following licensing and maintenance fees for bidding that will be utilized in ordering district school supplies, along with Right-To-Know services, with Educational Data Services, Inc., for the 2019/20 school year:

Licensing & Maintenance Fee	\$4,000.00
Right-To-Know	\$3,360.00

M: S:
FC PM BVB RS DB AW JB

F21. BE IT RESOLVED that the Park Ridge Board of Education does hereby approve an agreement with the Region I/Mahwah Board of Education, a Coordinated Transportation Services Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the 2019/2020 school year. The services to be provided include, but are not limited to, the coordinated transportation of public, nonpublic and special education students.

BE IT FURTHER RESOLVED that the Park Ridge Board of Education agrees to abide by the Transportation Services Agreement as published by the Region I/Mahwah Board of Education and attached to this resolution. **"F21"**

M: S:
FC PM BVB RS DB AW JB

F22. The Park Ridge Board of Education accepts the non-public security aid in the amount of \$45,300 for Our Lady of Mercy Academy for the 2018/2019 school year. The funds are to be used to automate communications in the event of an emergency, emergency drill, lockdown or building evacuation. Eastern Datacomm will provide all material and installation.

M: S:
FC PM BVB RS DB AW JB

BUILDINGS AND GROUNDS RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

BG1. The Park Ridge Board of Education approves the custodial/maintenance calendar for 2019/20. **"BG1"**

M: S:
FC PM BVB RS DB AW JB

BG2. The Park Ridge Board of Education approves the Use of the Building Facilities Application by Park Ridge Recreation Department, for use of the High School Football Field, as per Board Policy #7510 "Use of School Facilities," on June 6, 2019 and rain date of August 31, 2019, as per attached. **"BG2"**

M: S:
FC PM BVB RS DB AW JB

BG3. The Park Ridge Board of Education approves the Use of the Building Facilities Application by Boom Academy, for use of West Ridge classrooms, as per Board Policy #7510 "Use of School Facilities," from 3/25/19 - 4/3/2019, as per attached. **"BG3"**

M: S:
FC PM BVB RS DB AW JB

BG4. The Park Ridge Board of Education approves the following payments to Parette Somjen Architects for the following projects: **"BG4"**

<u>PROJECT NO.</u>	<u>PROJECT NAME</u>	<u>AMOUNT</u>
7381	PRHS Hot Water Boiler Conversion	\$71.86
7381	PRHS Hot Water Boiler Conversion	\$96.14
7381	PRHS Hot Water Boiler Conversion	\$1,000.00
7448	PRHS A Wing HVAC Improvements	\$66.70
7772	PRHS Little Theater Roof Top HVAC	\$1,000.00
7869	District Toilet Renovation	\$58.72
7869	District Toilet Renovation	\$5,000.00
7870	PRHS Water Infiltration Mitigation	\$4,500.00

M: S:
FC PM BVB RS DB AW JB

BG5. The Park Ridge Board of Education accepts the Report of Completion of the School Bus Emergency Evacuation Drills, as per the following:

<u>School</u>	<u>Date</u>
Park Ridge High School	11/21/2018
West Ridge Elementary	3/12/2019
East Brook Elementary	3/11/2019

M: S:
FC PM BVB RS DB AW JB

BG6. The Park Ridge Board of Education approves the following payment to GL Group Inc., for the following project:

- PRHS Removal of Asbestos piping, \$24,350.00 **"BG6"**

M: S:
FC PM BVB RS DB AW JB

BG7. The Park Ridge Board of Education approves the Use of the Building Facilities Application by the Park Ridge Recreation Summer Camp, for use of the High School Tennis and Basketball Courts, as per Board Policy #7510 "Use of School Facilities," from 7/8/19 - 7/30/2019, as per attached. **"BG7"**

M: S:
FC PM BVB RS DB AW JB

BG8. The Park Ridge Board of Education approves the Use of the Building Facilities Application by The Navigators, for use of West Ridge classrooms, as per Board Policy #7510 "Use of School Facilities," from 4/4/19 - 5/30/2019, as per attached. **"BG8"**

M: S:
FC PM BVB RS DB AW JB

BG9. The Park Ridge Board of Education approves the Use of the Building Facilities Application by The Navigators, for use of East Brook classrooms, as per Board Policy #7510 "Use of School Facilities," from 4/4/19 - 6/10/2019, as per attached. **"BG9"**

M: S:
FC PM BVB RS DB AW JB

BG10. The Park Ridge Board of Education approves the following payment to H&S Construction & Mechanical, Inc. for work on the HS Steam to Hot Water Conversion and A Wing HVAC, in the amount of \$472,524.09. **"BG10"**

M: S:
FC PM BVB RS DB AW JB

PERSONNEL RESOLUTIONS

Be it resolved, upon the recommendation of the Superintendent of Schools in conjunction with the Business Administrator/Board Secretary that the following actions be taken:

- P1. The Park Ridge Board of Education approves the following substitute teachers for the 2018/19 school year:

Grace Behrens*
Samantha Torsland*
Ronald Cuneo*

**Pending completion of state-mandated paperwork.*

M: S:
FC PM BVB RS DB AW JB

- P2. The Park Ridge Board of Education approves the appointments of the following, as indicated in the areas listed, for the amounts cited for the 2018/19 school year (or as indicated):

Appointments:

<u>NAME</u>	<u>POSITION</u>	<u>RATE</u>
Ryan Gincley	EXTRAS Student Aide	\$9.00/Hour
Kelsey Lagnese	EXTRAS Student Aide	\$9.00/Hour

Schedule E Resignations:

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Vicki Solis	Marching Band Color Guard Advisor	\$1,931.00
Vicki Solis	Summer Band Camp Color Guard Advisor	\$1,138.00

Schedule E Appointments - 2018/19 School Year or as indicated:

<u>NAME</u>	<u>POSITION</u>	<u>RATE/STIPEND</u>
Grace Behrens	Asst. Spring Track Coach	Step 1 \$4,833.00
Elizabeth Colsey	Marching Band Color Guard Advisor	\$1,931.00
Elizabeth Colsey	Summer Band Camp Color Guard Advisor	\$1,138.00
Troy Taber	Boys' Baseball Volunteer	N/A

M: S:
FC PM BVB RS DB AW JB

- P3. The Park Ridge Board of Education approves the reimbursement of anticipated conference/ seminar expenses for the following staff members:

<u>NAME</u>	<u>REASON/LOCATION FOR CONFERENCE/SEMINAR</u>	<u>DATE</u>	<u>AMOUNT(S) NOT TO EXCEED</u>
Melissa Ballaera	TCNJ Literacy Advancement Project, Ewing, NJ	April 12, 2019	\$175.00
Jill Casey	NJABA Somerset, NJ	April 5, 2019	\$300.00
Stephanie Jurkovic	NJSHA Long Branch, NJ	May 2-3, 2019	\$300.00

M: S:
FC PM BVB RS DB AW JB

- P4. The Park Ridge Board of Education approves additional hours for the following staff members for the 2018/19 school year:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>TIME/RATE</u>	<u>TOTAL AMOUNT</u>
Emilie Barros	1:1 Paraprofessional Transition Visits for Elementary Students 2512-060 and 821b – 060 to PR Middle School	4 Hours @ \$23.27/Hour	\$93.08
Maria Malloy	1:1 Paraprofessional for EB Spring Band Concert Rehearsal for Student 820d-060	8.25 Hours @ \$16.48/Hour	\$135.88
Maria Malloy	1:1 Paraprofessional for Annual Band Party for Student 820d-060	1.5 Hours @ \$16.48/Hour	\$24.71

M: S:
FC PM BVB RS DB AW JB

- P5. The Park Ridge Board of Education accepts the resignation of Vita Rotella, High School nurse, due to retirement, effective July 1, 2019.

M: S:
FC PM BVB RS DB AW JB

P6. The Park Ridge Board of Education accepts the resignation of Deborah Clare, STEAM/Technology Elementary Teacher, due to retirement, effective July 1, 2019.

M: S:
 FC PM BVB RS DB AW JB

P7. The Park Ridge Board of Education approves additional hours for the following staff members for the following assignments:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>TIME/RATE</u>	<u>TOTAL AMOUNT</u>
Tamar Keller-Moczarski	Columbia – Suicide Severity Rate Scale Training	3 Hours @ \$69.85/Hour	\$209.55
Wendy Rudis	Monthly Home Program Clinic for Student 2530b – (060)	10 Hours @ \$63.06/Hour	\$630.60

M: S:
 FC PM BVB RS DB AW JB

P8. The Park Ridge Board of Education approves the appointment of Elda Alvarez as a school bus driver for the 2019/20 summer and school year.

M: S:
 FC PM BVB RS DB AW JB

P9. The Park Ridge Board of Education approves the creation of a “Director of Facilities” position for the Buildings and Grounds Department.

M: S:
 FC PM BVB RS DB AW JB

P10. The Park Ridge Board of Education approves the job description for the new “Director of Facilities” position.

M: S:
 FC PM BVB RS DB AW JB