



## How To Save Your Bookmarks in Safari On a MacBook

To save and copy your bookmarks from Safari onto a Flash Drive, or other drive, and restore them, follow the steps below:

1. Insert a flash drive into your computer.
2. Open Safari.
3. Choose FILE from top menu bar.
4. Click on EXPORT BOOKMARKS...
5. In the window that opens, go to the WHERE line and click the down arrow. Look for your flash drive, or other destination location, and click that.
6. Click SAVE (the file is called Safari Bookmarks.html)

**This next step is for after you receive your laptop back and need to put your bookmarks BACK into Safari.**

To IMPORT your bookmarks (this restores them):

1. Repeat the steps 1 to 4 above except hit IMPORT BOOKMARKS ...
2. In the window that opens, look for your flash drive, or other destination location, and click that. This is the familiar FINDER looking window with your drives on the left-hand side.
3. Click the file Safari Bookmarks.html.
4. Click IMPORT
5. The bookmarks should be imported at this point. You can find them by clicking SHOW ALL BOOKMARKS from the top menu bar.

By using these directions, you can also import and export your Mozilla Firefox bookmarks into Safari as well. You only need to remember that the Mozilla Firefox file is called **bookmarks.html**, and Chrome is called **bookmarkswiththedata.html**.