

Dear Parents and Guardians,

I hope this message finds you well and enjoying the last few days of summer. Our team has been working to open school in a safe and meaningful way. All of us at PRHS are looking forward to reconnecting with our students on Tuesday, September 8th.

The **Gold Cohort** will be the first group of students whom we will welcome back into the building on the 8th. Wednesday the 9th, teachers will be meeting **all their students** “live” online for the first **all virtual day**. Thursday the 10th, the **Maroon Cohort** will enter the building, and Friday the 11th will be a gold day.

All of our cohorts, Maroon, Gold, and Fully Virtual will follow the same daily class schedule.

7:50am – 8:10am	Student entry and screening
8:10am – 8:15am	Homeroom
8:15am – 8:45am	Period 1/2
8:49am – 9:19am	Period 3/4
9:23am – 9:53am	Period 5/6
9:57am – 10:27am	Period 7/8
10:31am – 11:01am	Period 9/10 or 10/11
11:05am – 11:35am	Period 11/12 or 12/13
11:39am – 12:09pm	Period 14/15
12:13pm – 12:43pm	Period 16/17
12:43pm – 12:50pm	Student dismissal by alphabet

Below is an example of a typical week for each of our three cohorts.

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>
Maroon Group In-Person 	Gold Group In-Person 	All Classes Meet Online with Teacher (Full Remote) 	Maroon Group In-Person 	Gold Group In-Person 
Gold Group Remote 	Maroon Group Remote 		Gold Group Remote 	Maroon Group Remote 
Owls at Home Group 	Owls at Home Group 		Owls at Home Group 	Owls at Home Group 

Access to Learning: On virtual days, fully remote students and hybrid students will participate from home by using their laptops and logging into Schoology. This platform, which is already familiar to the students, will be used to access lessons for each class period. Staff will be offering virtual office time daily from 1:20pm to 1:50pm to support students as needed; also, appointments can be scheduled at a mutually agreeable time.

Attendance: Students must record 'actual attendance' in every course on Schoology **as the class begins based on the schedule above.** This is a change from our attendance procedure in the spring. If students do not sign in at the start of class, they will be marked tardy. If students sign in but do not join the virtual lesson, they will be marked absent. They are not required to sign in for study hall periods.

Wednesday virtual lessons will be taught live online by your children's teachers. All students are expected to be prompt in joining their classes.

Parent Screening: It is important that parents screen their children and that they are alert for signs of illness each morning before sending them to school. **Parents should keep their children home if they are sick.**

Arrival to School: We ask that no students arrive to the building before 7:45 am. Temperature screenings will be required for all students upon entry. Students should enter the building through the designated doors listed below. These designations are based on students' period 1/2 class locations. Please refer to your child's class schedule to determine the room number of their period 1/2 class.

- Students with **first period classes located in rooms 101-209** should enter through the **main entrance of the building.**
- Students with **first period classes in rooms 9-24** should enter the **door near the band room located around the back of the building in the upper parking lot.**
- Students with **first period classes in rooms 29 – 40 and 302-310** should enter the **door located on the Wampum Road side of the building** next to the Board of Education Office.
- All **8th grade students who have physical education first period** should enter through the **doors nearest the main gym.**

When waiting to enter the building, sidewalks will be marked to keep students properly distanced. **Everyone waiting to enter the building is required to wear a mask, and the mask must remain on at all times while in the building.**

- No bandanas, gaiters, or valve masks are permitted.
- All face coverings, whether disposable or reusable, must be made with at least two layers of breathable material.

- All face covering should fully cover the nose and mouth and secure under the chin. They should be secured with ties or ear loops allowing one to remain hands-free.

Maintaining Social Distancing: During the school day, all students and staff must maintain social distancing as much as possible especially in between classes. The following guidelines must be followed:

- Everyone in the building must strictly follow the foot traffic patterns as marked throughout the building and proper social distance should be maintained.
- In the classrooms, all desks have been spaced-out for proper social distancing and are facing in the same direction.
- Hallway lockers and locker rooms will be off-limits. Students will not be allowed to gather in hallways
- Student bathrooms will be monitored and are limited to 2 students at a time.
- Staff and students must wash their hands thoroughly after using the restroom and are encouraged to do so periodically throughout the school day.

The start of this school year is going to be a new experience for all involved. However, the staff of PRHS is poised to provide students with the best experience they can in these uncertain times. For more detailed information on the topics above please refer to my “re-opening plan” letter which was sent on July 29th. I will also be sending additional information over the next few days to keep you informed and to help you to navigate our new normal. In the meantime, please do not hesitate to contact me with any questions or concerns you may have.

Be Well, Stay Safe and Go Owls!

Troy Lederman
Principal, Park Ridge Jr. / Sr. High School