

PARK RIDGE BOARD OF EDUCATION  
NOTICE TO BIDDERS

APPLE LAPTOP COMPUTERS FOR SALE

NOTICE IS HEREBY GIVEN that sealed bids will be received by the Business Administrator representing the Park Ridge Board of Education located at 85 Pascack Road, Park Ridge, New Jersey 07656 on Tuesday, August 23rd, 2022 at 11:00 am for the sale of the following Apple Laptop computers...

**Items for Sale**

<u>Amount</u>	<u>Model</u>	<u>Ram</u>	<u>Hard Drive</u>	<u>CPU</u>	<u>Condition</u>
1,277	13' Macbook Air	8GB	256GB	i5 1.8Ghz	Powers on

All units include a power adapter. The power adapter may be a generic brand and not the original Apple product. No other accessories or documents come with it. All units are being sold as used and "As-is." The Park Ridge School district makes no warranty other than the units power up.

**Terms and Conditions**

Items will be made available for inspection from August 16th through August 18th (Tuesday, Wednesday and Thursday) from 9:00 am – 1:00 pm. All interested parties must contact Michael Marseglia, Director of Technology, at 201-573-6000 x1509 to schedule an appointment. All bids must be in accordance with the bid specifications and submitted on a district provided bid sheet. Bid specifications and bid sheets will be available on the district website ([www.parkridgeschools.org](http://www.parkridgeschools.org)) and for pick up at the Park Ridge Board of Education Office located at 85 Pascack Road, Park Ridge, NJ 07656, Monday through Thursday between the hours of 8:00 am and 3:00 pm and Fridays to 12:00 pm beginning on August 28th, 2022. You may also contact the Director of Technology at 201-573-6000 x1509 or email at Michael [Marseglia@Parkridge.k12.nj.us](mailto:Marseglia@Parkridge.k12.nj.us). The Board of Education reserves the right to reject any and all bids pursuant to N.J.S.A. 18A:18A-45 (Public Schools Contracts Law) and to waive any minor irregularities in any bid proposal. No bid shall be deemed accepted or a Contract awarded until public adoption of the resolution by the Park Ridge Board of Education. BY ORDER OF THE PARK RIDGE BOARD OF EDUCATION

ROBERT WRIGHT  
BUSINESS ADMINISTRATOR, BOARD SECRETARY

PARK RIDGE BOARD OF EDUCATION  
BID SPECIFICATIONS

APPLE LAPTOP COMPUTERS SALE  
August 23, 2022

**I Definitions**

As-is – No assertions are made to condition or functionality of the unit.

Power-On – Means the unit will display a light when the power button is pressed. It does not mean the unit will boot.

**II What is being sold**

The Park Ridge Board of Education (the Board) will be selling the following Apple Laptops:

<u>Amount</u>	<u>Model</u>	<u>Ram</u>	<u>Hard Drive</u>	<u>CPU</u>	<u>Condition</u>
1,277	13' Macbook Air	8GB	256GB	i5 1.8Ghz	Powers on

All items are used and being sold “As-is.” They are only certified as being able to “power-on.”

**III Bidding Process**

Interested parties must complete the attached bid sheet and submit it in a sealed envelope to the Board office no later than 11:00 am on Tuesday, August 23, 2022. Bids will be opened promptly at 11:00 am in the Board Conference Room. The Address for the Board of Education offices is:

Park Ridge Board of Education  
85 Pascack Road  
Park Ridge, NJ 07656

**IV Completing the Bid Sheet**

The bidder will place a number in the space provided for the total amount of the units being offered. Should any of the units fail to meet the bid specification (i.e. they do not turn on), a per unit credit will be due the bidder. The amount will be calculated by taking the total bid entered and dividing it by the 1,277 units. The Board will determine which bid submission is the highest dollar amount. Once a bid is submitted it is binding under New Jersey Law (N.J.S.A. 18A-18A) and represents a contract with the Board. Failure to honor said contract may result in litigation. All bids are binding for thirty days from the date the bids are opened.

**V Completing the Transaction**

The Park Ridge Board of Education will only take payment in the form of a Bank certified Check or Cashier's check. Payment is due within seven calendar days after a notice of award has been sent to the successful bidder. After the payment has been received and has cleared the district's bank account, the vendor will have seven calendar days to make arrangements to have the items taken away. All arrangements for shipping and all costs associated with shipping are to

be borne by the successful bidder(s). The district shall bear no responsibility, liability or cost associated in the removal/shipment of the items being sold.

**VI Contingency**

Should any unit(s) not meet the minimum condition as outlined in the bid document and defined under Section 1, Definitions, then the district will refund the successful bidder(s) an amount per unit calculated as follows: Bid amount/Total units won.

PARK RIDGE BOARD OF EDUCATION  
BID SHEET

APPLE LAPTOP COMPUTERS SALE  
August 23, 2022

<u>Item</u>	<u>Amount</u>	<u>Model</u>	<u>Ram</u>	<u>Hard Drive</u>
1	1,277	13" Macbook Air 'i5 1.8Ghz'	8GB	256GB
Total			Bid	\$ _____

I hereby certify that I agree to all terms and conditions spelled out in the Bid Specifications and that I am lawfully allowed to make this bid on behalf of my entity.

Submitted By \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_